

fact sheet - applying for health fund provider numbers

It can take up to six weeks to be issued with a provider number for a new practice address, assuming that AMT has all the necessary documentation on file to support your application. To be eligible to apply for provider numbers through AMT, you must:

- participate in AMT's continuing education (CEU) scheme
- send AMT a copy of your current HLT First Aid Certificate
- send AMT a copy of your professional indemnity insurance Certificate of Currency
- notify AMT of your practice address(es)
- supply AMT with a course duration compliance letter from your RTO (HCF and Medibank)

AMT can only forward your details to the funds when we have all of the above documentation on file. Please check the provider recognition criteria table overleaf to see which funds you are eligible for provider status with.

Updates to individual health funds are sent once a month on specific days that are stipulated by the funds. This means it is not possible for AMT to get your new practice details on provider lists on the same day that we receive your documentation/request. AMT is not permitted to send interim updates to the various funds either.

The reports to each fund are sent on or around the dates below:

Health Fund	Day of the Month	Provider number information
AHM	20th	AHM issues provider numbers but does not require you to use them on the receipt. However, you must list your Association name and membership number on the receipt.
ARHG	12th	Your provider number is AWXXXXXM, where the 5X's are your 5-digit AMT member number, for example AW12345M. Members with a 4-digit member number use AW0XXXXM, where the X's are your AMT member number.
Australian Unity	27th	Australian Unity will notify you of your provider number/s via mail. If you have more than one practice address you will receive separate numbers for each address.
BUPA	30th	AMT will notify you of your provider number via email or mail. If you have more than one practice address you will receive separate numbers for each address.
CBHS	13th	CBHS does not issue provider numbers. Use your AMT member number on all receipts.



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Doctors Fund	16th	Your provider number is AMXXXX, where the X's are your 4 or 5 digit member number for example AM1234. This number is used for all practice addresses registered with the Doctors' Fund.
GU Health	27th	GU Health will notify you of your provider number/s via mail. If you have more than one practice address you will receive separate numbers for each address.
HCF	5th-8th	HCF does not issue provider numbers. Use your AMT member number on all receipts.
Medibank Private	15th	AMT will notify you of your provider number via email or mail. If you have more than one practice address you will receive separate numbers for each address, up to a maximum of three addresses.
NIB	14th and 30th	nib does not issue provider numbers. Use your AMT member number on all receipts.
WorkSafe Victoria	13th	VIC Worksafe will notify you of your provider number via mail.

AMT works diligently to ensure that health fund reports are sent out on time. However, once we have forwarded data to the funds, we are at the mercy of their administration processes and cannot control how long it takes the funds to process the requests. It can take some funds up to 6 weeks to notify you of your provider number.

Provider Recognition Criteria

AMT has negotiated provider status on behalf of members with the Health Funds listed. All funds require a minimum of \$1 million insurance, first aid and CEUs.

HEALTH FUNDS AND SOCIETIES		CRITERIA
ahm Health Insurance	Medibank Private	These funds recognise Senior Level One and Two members. Providers must also meet Medibank's Diploma duration requirement of one year to be eligible.
A.CA Health Benefits Fund	Nurses & Midwives Health Pty Ltd	<p>ARHG recognises members with Nationally Recognised Qualifications in Remedial Massage, Myotherapy and Traditional Chinese Medicine Remedial Massage who have completed at least 200 hours of supervised clinic. Existing providers remain eligible.</p> <p>They require you to use their provider number. This number is AWXXXXXM, where the 5X's are your 5-digit AMT member number, for example AW12345M. Members with a 4-digit member number use AW0XXXXM, where the X's are your AMT member number.</p>
Cessnock District Health Benefits Fund	Onemedifund	
CUA Health Limited	Peoplecare Health Insurance	
Defence Health	Phoenix Health Fund	
Frank Health Insurance	Police Health Fund	
GMHBA	Queensland Country Health Ltd	
HBF	Railway & Transport Health Fund Ltd	
health.com.au	Reserve Bank Health Society	
Heath Care Insurance Limited	St. Luke's Health	
HIF WA	Teachers Federation Health	
Latrobe Health Services (Federation Health)	Teachers Union Health	
Mildura District Hospital Fund	Transport Health	
Navy Health Fund	Westfund	
Australian Unity		
BUPA		BUPA recognises members with HLT52015, HLT50307/02 Diploma of Remedial Massage, HLT52115, HLT50112/07/02 Diploma of Traditional Chinese Medicine Remedial Massage, HLT52215, HLT50212/07/02 Diploma of Shiatsu and Oriental Therapies, 22248VIC Advanced Diploma of Myotherapy, 21920VIC or 21511VIC Advanced Diploma of Remedial Massage (Myotherapy). Existing providers remain eligible. Providers must also meet BUPA's \$2million professional indemnity insurance requirement to be eligible.
CBHS Health Fund Ltd		CBHS recognises all AMT practioner levels.
Doctor's Health Fund		Doctors' Fund recognises members with HLT52015, HLT 50307/02 Diploma of Remedial Massage, Advanced Diploma of Health Science (Soft Tissue Therapy), Advanced Diploma of Remedial Massage (Myotherapy) and Bachelor of Health Science (Musculoskeletal Therapy). Existing providers remain eligible. They require you to use their provider number. This number is AMXXXX, where the Xs are your 4 or 5-digit AMT membership number.
GU Health		GU Health recognises members with HLT52015, HLT50307/02 Diploma of Remedial Massage, HLT52115, HLT50112/07/02 Diploma of Traditional Chinese Medicine Remedial Massage, HLT52215, HLT50212/07/22 Diploma of Shiatsu and Oriental Therapies, 22248VIC Advanced Diploma Myotherapy, 21920VIC or 21511VIC Advanced Diploma of Remedial Massage (Myotherapy) and Advanced Diploma of Health Science (Soft Tissue Therapy). Existing Senior Level One and Two providers remain eligible.
HCF		HCF recognises members with HLT52015, HLT50307/02 Diploma of Remedial Massage, 21920VIC or 21511VIC Advanced Diploma of Remedial Massage (Myotherapy). Existing providers remain eligible. Providers must also meet HCF's Diploma duration requirement of one year to be eligible.
NIB		NIB recognises members with HLT52015, HLT50307/02 Diploma of Remedial Massage, HLT52115, HLT50112/07/02 Diploma of Traditional Chinese Medicine Remedial Massage, HLT52215, HLT50212/07/02 Diploma of Shiatsu and Oriental Therapies, 22248VIC Advanced Diploma Myotherapy, 21920VIC or 21511VIC Advanced Diploma of Remedial Massage (Myotherapy).
WorkSafe Victoria		Worksafe Victoria recognises Senior Level One and Two members.

To be eligible to remain on the above Health Fund lists you must:

1. Be financial and have a commitment to ongoing education (ie: an average of 100 CEUs per year)
2. Provide your clients with a formal receipt, either computer generated, or with rubber stamp or address label clearly indicating practitioner's name, AMT member number (eg: AMT 1-1234), practice address (no PO Box numbers) and phone number. Client's name, date of treatment, nature of treatment (ie: Remedial Massage), and particular health fund provider number may be handwritten.
3. Provide AMT Head Office with a practice address (or business address for mobile practitioners; no PO Boxes) - failure to supply these details to us will result in your name being removed from health fund listings.
4. Notify AMT HO of all relevant practice addresses.

Please check the AMT website for further information on specific Health Fund requirements: www.amt.org.au