# AI notetakers at AMT online events

**AMT is committed to providing a respectful and trusted environment for professional learning. To protect participant privacy and presenter content, AI notetakers and automated recording, transcription or summarisation tools are not permitted at AMT webinars and online events.**

This applies to any tool or feature that records, transcribes or summarises an event, whether it joins as a participant or runs on your own device. Examples include but are not limited to:

- **AI notetakers:** Otter.ai, Fireflies.ai, Fathom, Read.ai and tl;dv
- **Recording:** screen or audio recorders (such as OBS, Loom or QuickTime), and phone or voice recorder apps
- **Transcription:** live transcription on a device or app, and saved or exported platform captions
- **Summarisation:** AI features built into meeting platforms (such as Zoom AI Companion, Microsoft Teams Copilot or Gemini in Google Meet) and uploading a recording or transcript to an AI tool such as ChatGPT or Claude to generate a summary.

Please disable any automatic notetaking services before joining an event. Unauthorised tools may be removed, and participants who continue to use them may be asked to leave.

**Official recordings and accessibility**

AMT will advise registered participants how to access official recordings, slides or summaries.

This policy does not apply to captioning or transcription arranged or approved by AMT for accessibility purposes. If you need captioning, transcription or another accessibility adjustment, please contact AMT via email before the event wherever possible so we can discuss suitable arrangements.

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